

Combined Christian School Transportation Association

Lower Mainland/Fraser Valley, B.C.

An Information Guide for Parents and Students



RESPONSIBILITY OF PARENTS

Review the contents of this pamphlet with your child:

Be at the bus stop at least 5 minutes before the assigned pick up time. Parents are responsible for students until students board the school bus.

If your child cannot be left unattended, meet the bus each day. If the bus is not met by an adult, your child will be returned to the school as soon possible.

Talk to the driver, in advance, if your child wants to bring extra students on board. The driver is at liberty to refuse extra riders if these friends have caused problems or if regular riders are inconvenienced.

RESPONSIBILITY OF CCSTA ADMINISTRATION

Administration is responsible for the day-to-day operation of the bus system. This involves primarily the coordinating of arrivals and departures and dealing with disciplinary problems in conjunction with the school.

ABOUT OUR DRIVERS

The **CCSTA** bus drivers have an outstanding safe-driving record. Our drivers perform a daily inspection of their buses to ensure safe mechanical condition.

All our drivers have professional driver training and are taught to deal with a variety of student situations and driving scenarios. They are asked to show the same respect to their students as they expect to receive themselves.

NEW TO BUSING?

You will need to register your child for busing at your Christian school before the end of the school year. Any address changes or new applications during the school year must go through your school office.

CCSTA will organize routes beginning in July and will contact families one week before school starts with pick-up times and locations. Any late registrations to busing will be placed at existing stops. **CCSTA** will be adding GPS to all our bus routes. More information will be sent to parents in September.

The Combined Christian School Transportation Association makes every effort to ensure that students are provided with safe, efficient and reliable transportation.

BUS STOP LOCATIONS

CCSTA sets the routes so as to provide transportation for everyone who requests it, with the goal of minimizing the amount of time children spend on the bus each day.

CCSTA cannot accommodate individual requests (i.e. to drop your child off right at your door). A stop that is central to all families in your area may be assigned. In some cases, if you are not located near a central stop, you may need to make arrangements to drive your child to the bus stop.

CHANGES TO ROUTES AND SCHEDULES

Drivers do not have the authority to change routes, bus stop locations or schedules. **All students must be transported to and from the school they attend.** **CCSTA** does not coordinate extra stops to facilitate sports activities or part-time jobs.

Transportation concerns should be referred to the Transportation Office during regular office hours.

RESPONSIBILITY OF DRIVER

Ensure that students from assigned schools are picked up and dropped off in a safe and efficient manner.

The driver may assign specific seats to students at any time.

SCHOOL CLOSURES

In the rare event that school is to be closed because of unsafe weather conditions or a power outage, announcements will be made according to your school's policy.

Administration aims to make the decision by 6:30 AM

SEVERE WEATHER CONDITIONS

Our school bus service has an excellent record for promptness and reliability. However, weather conditions and mechanical breakdowns can cause problems.

If a bus is more than 15 minutes late, make alternative arrangements for your child or call the Transportation Office for assistance.

ADDITIONAL INFORMATION

WEBSITE: CCSTA.NET

OFFICE: 778-986-9011

STUDENT CONDUCT ON SCHOOL BUSES

Do....

- Always obey the driver;
- **Remain seated** facing forward with legs and feet clear of the aisle and with feet on the floor: Grade 8 and older – 2 to a seat, grade 7 and younger – 3 to a seat;
- Keep head and arms inside the bus when the windows are open;
- Use the garbage can for garbage leaving the bus;
- Report any problems to the bus driver.

Do Not....

- Push or shove;
- Use swear words; this includes a four-letter "s" word as some find this offensive.
- Throw paper or any other projectile inside the bus or out the windows;
- Damage or destroy the seats on any part of the interior or exterior of the bus. If damage occurs, student involved will pay for damages.
- Smoke or Vape
- Be excessively loud
- Refuse to share a seat

CONFLICT RESOLUTION

The Driver is responsible to maintain order on the bus, according to school bus rules.

If management hears of a problem, it will be dealt with in the following way:

First offense: talk to child/children involved and call parents.

Second offense: talk to child/children involved, call parents & school and assign a seat.

Third offense: talk to child/children involved & the school; call parents and impose a suspension (duration to be determined at the discretion of CCSTA)

If a parent hears of a problem on the bus, they should follow these steps:

1. Talk to the bus driver.
2. Call **CCSTA** management to discuss problem.
3. If not resolved, talk to the school office and arrange a meeting with **CCSTA** and the school.

LOADING AND UNLOADING

- Wait well back from the roadway.
- Enter and exit the bus in single file without pushing or shoving.
- Go directly to your seat and sit down.
- Obey the driver's directions when crossing the roadway.
- Look down the right-hand side of the bus before stepping off the bus.
- Look for moving vehicles before crossing the road.

CELL PHONE/LAPTOP/IPODS

Cell phones and other media may be used in a responsible manner so as to not distract the driver or other students. Any problems will result in the device being confiscated and delivered to the school office.

No obscenity, pornography profanity, or other objectionable content is permitted.